



IL-2848-AH Power of Attorney For Administrative Hearing Proceedings

Read this information first

If you do not have a Form IL-2848, Power of Attorney, on file, you must file this original form, in person or by mail, with the Office of Administrative Hearings. This form allows you to become the official representative of record for the identified protested tax matter and to establish your authority to act on behalf of this taxpayer, receive notices, and file documents for the identified proceeding. You must be an attorney to represent a taxpayer at an administrative hearing or other preliminary proceedings, including status calls and pretrial conferences. Please type or print when completing this form and mail to one of our offices below.

OFFICE OF ADMINISTRATIVE HEARINGS (7-900)
ILLINOIS DEPARTMENT OF REVENUE
100 W RANDOLPH ST
CHICAGO IL 60601-3274

OFFICE OF ADMINISTRATIVE HEARINGS (5-500)
ILLINOIS DEPARTMENT OF REVENUE
101 W JEFFERSON ST
SPRINGFIELD IL 62794-9044

Step 1: Complete the following taxpayer information

- 1 _____
Taxpayer's name
- 2 _____
Mailing address
- 3 _____
City State ZIP
- 4 Write all applicable taxpayer identification numbers.
IBT number _____
FEIN _____
SSN _____
Account number _____
License number _____

Step 2: Complete the following representative information

- 5 _____
Representative's name
- 6 _____
Firm name, if applicable
- 7 _____
Mailing address
- 8 _____
City State ZIP
- 9 _____
Phone number Fax number
- 10 Identify the type of proceeding. (Check all that apply.)
_____ Informal review _____ Hearing
- 11 Identify the type of protested item. (Check all that apply.)
_____ Assessment _____ Deficiency
_____ Revocation _____ Penalty _____ Claim
_____ Other _____
Type of protested item
- a Issue date of protested items _____

- b Periods covered _____
- c Assessment or notice numbers, if any _____
(If needed, attach additional sheets to identify Items a, b, and c.)

Step 3: Taxpayer's signature

I, the undersigned taxpayer, authorize the party identified in Step 2 to represent me with full power and authority at the identified proceeding. I authorize all further notices and written documents, including confidential information, pertinent to this proceeding to be sent to the representative's address listed in Step 2. If signing as a corporate officer, partner, or fiduciary on behalf of the taxpayer, I certify that I have the authority to execute this power of attorney on behalf of the taxpayer identified in Step 1.

Taxpayer's signature Title, if applicable Date

Step 4: Representative's signature

I, the undersigned, affirm that the taxpayer identified in Step 1 has authorized me as representative for the identified proceeding and that I am an attorney, either

- in good standing of the Illinois Bar; or
- admitted (or am seeking admission) *pro hac vice* for this Illinois proceeding.

Printed name of representative Jurisdiction or states Representative's signature Date

